1. **Call to Order** by Michel at 6:31pm
2. **Pledge of Allegiance**
3. **Roll Call - In attendance:** Patrick Michel, Cathy Doughty, Shaun Bahjan, Mark St. Charles

**Absent**: Rich Everett **SELCRA STAFF:**  Cheryl Royster

1. **Call to the Public:** Open call to the public at 6:32pm – Hearing None – Seeing none. Closed: 6:32pm
2. **Additions to the Agenda**

a). XI. New Business – c) Safety Town

1. **Approval of the Agenda: Motion** to approve the Jan 2022 meeting agenda by St. Charles, second by Doughty. **Approved.**
2. **Introduction of Guests**: None
3. **Approval of the Minutes: Motion** by Doughty, second by St. Charles, to approve the minutes from the Dec 2021 Board Meeting. **Approved**
4. **Receive the Financials:**
5. **Financials – Motion** to receive the Dec 2021 financials by Doughty, second by St. Charles. **Approved.**
6. **Add Signor on Checking account – Motion** by St. Charles, second by Shaun Bahjan to add Susan Zaske and Cathy Doughty to the additional signors card at the State Bank with one signer from SELCRA and one signer from the Board. **Approved.**
7. **Old Business**
   1. **BAS Facilities –** Michel is in touch with Harris regarding the fee structure and where we fall under the BAS policy.
   2. **Meijer Park – Water Bill –** Extremely high water bill was received past the due date. Board asked Staff for a timeline of the events and to see how to file an appeal with the City. Royster will work on it.
8. New Business
   1. **Master Plan –** 
      1. **Amendment –** Weber Park grant. Would not need to add this as an amendment. It is included in our description of future park plans.
      2. Staff went out for bids on the Master Plan update which will need to be done this year for 2023-2027. Carlisle Wortman (previous contract) submitted an estimate of $18,080. Envision send a quote of $7500**. Motion** by St. Charles, second by Doughty to go forward with Envision as the contract to update the Master Plan, and not to exceed $7500. **Approved.**
   2. **Program Report –**

**See attached.** Bahjan suggested looking at doing a Family Ball so families can attend a dance together.

* 1. **Safety Town –** Brighton Safety Town is no longer offering the program here in Brighton. Staff contacted the program coordinators and asked for a quote on purchasing the equipment, syllabus and format of the program. BST has offered it to SELCRA for $5000. St. Charles indicated SLARA has the program and it is very well attended. Consensus; it is a wonderful program that we hope to continue to offer to the community. **Motion** by St. Charles, second by Doughty to offer $4k, but not more than $5k for the program. **Approved.**

1. **Adjournment** – **Motion** to adjourn by Doughty, second by St. Charles. Adjourned at 7:26pm

*Respectfully submitted, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Cheryl Royster, Recording Clerk Cathy Doughty, Board Secretary