



MEETING MINUTES

February 2022

- I. **Call to Order** by Michel at 6:24pm
- II. **Pledge of Allegiance**
- III. **Roll Call - In attendance:** Patrick Michel, Cathy Doughty, Shaun Bahjan, Mark St. Charles, Rich Everett
Absent: No one. **SEL CRA STAFF:** Cheryl Royster
- IV. **Call to the Public:** Open call to the public at 6:26pm – Hearing None – Seeing none. Closed: 6:26pm
- V. **Additions to the Agenda**
 - a). XI. New Business – c) St. Pat’s MOU
- VI. **Approval of the Agenda: Motion** to approve the Feb 2022 meeting agenda by St. Charles, second by Doughty. **Approved.**
- VII. **Introduction of Guests:** None
- VIII. **Approval of the Minutes: Motion** by Doughty, second by St. Charles, to approve the minutes from the Jan 2022 Board Meeting. **Approved**
- IX. **Receive the Financials:**
 - a) **Financials – Motion** to receive the Jan 2022 financials by St. Charles, second by Everett. **Received.**
- X. **Old Business**
 - a. **BAS Facilities** – Michel will reach out to Atty. Harris for another letter. Dr. Outlaw did not answer the 2 specific questions outlined in the letter. **Discussion:** If the MOU is not in place we clearly fall under Group A which states – “Requests or use by any departments or agencies of Federal, State or local government.”
 - b. **Meijer Park – Water Bill** – The board would like Royster to bring Shaffer into the discussion, with schematics that indicate where the new sprinkler system is located. A letter is being sent to all board members for their noters, before it is sent to the city outlining the situation.
- XI. **New Business**
 - a. **Master Plan** –
 - i. **Envision** – Emil L. from Envision is logging onto the State DNR site to be updated on what the requirements are for our Master Plan to get started. Royster requested a venue change to Brighton Township or Green Oak Township offices for the next regular SELCRA Board meeting, since there will be several other people attending and the SELCRA office does not have room. P. Michel will check with their clerk for availability on March 10, 2022.
 - b. **Program Report** – see attached. Also, flyers have been created for our website and other marketing. Royster will update the cable channel power points and send to the appropriate staff at the Townships. Bahjan suggested looking at mail chimp to derive a newsletter following to get the word out about our programs.
 - c. **St. Pat’s MOU** – A meeting has been set for March 4th, to discuss some changes in the contract, such as St. Pat’s to do the mowing in exchange for the use of fields for sports. Royster will bring the contract to the March meeting for approval.
- XII. **Adjournment – Motion** to adjourn by Doughty, second by St. Charles. Adjourned at 7:34pm

Respectfully submitted,

Cheryl Royster, Recording Clerk

Cathy Doughty, Board Secretary